



# BEAUFORT COUNTY SCHOOLS CAPITAL PROJECT NOTIFICATION BID REQUEST

**Date: 03/07/2022**

**Bid # 2022-16**

**Project name: Carpet and Tile replacement.**

**Project location: Project#1: Bath Elementary School (BES)**

**Project#2: Chocowinity Primary School (CPS)**

**Project#3: John Small Elementary School (JSS)**

**Project#4: Southside High School (SHS)**

**Project:** This project covers 4 schools in the district. This project consists of the removal and replacement of old carpet with new and the removal and replacement of old carpet to VCT tile.

BES has approximately 890 SQFT of carpet that is to be removed and replaced with new carpet and 900 SQFT of carpet that is to be removed and replaced with VCT tile.

CPS has approximately 3100 SQFT of carpet that is to be removed and replaced with carpet and 12000 SQFT of carpet that is to be removed and replaced with VCT tile.

JSS has approximately 6200 SQFT of carpet that is to be removed and replaced with carpet and 1600 SQFT of carpet that is to be removed and replaced with VCT tile.

SHS has approximately 2000 SQFT of carpet that is to be removed and replaced with carpet and 1900 SQFT of carpet that is to be removed and replaced with VCT tile.

All measurements are approximate. BCS is requiring all new carpet be carpet tiles, color to be determined for the tile and carpet. Bid should include new cove base for entire project.

**Contractor expectations:** Contractor is expected remove all furniture as needed to complete this project and to keep a safe and clean working environment at all times being mindful for the potential that employees and students may be near the work area at any time. Contractor is responsible for all field measurements needed to complete this job successfully. At completion of the job contractor is expected to clean and remove all unused material from the work area. Contractor is required to provide itemized list of materials needed for this job with the bid sheet.

To schedule a site, visit please contact Jamie Stokes, Director of Maintenance for Beaufort County Schools at 252-946-3735 or by email at [jstokes@beaufort.k12.nc.us](mailto:jstokes@beaufort.k12.nc.us) .

Contractor is required to have General Liability Insurance and Workers Compensation Insurance. Contractor must provide Beaufort County Schools with a copy of the policies once the project has been awarded. Insurance policies must show coverage for the duration of the project.

Contractor must provide Beaufort County Schools with a list of all personnel that will be on the project and assure that all personnel have had a sex offender background check. Contractor is to make sure that all staff are aware that Beaufort County Schools is a tobacco free site.

The successful contractor will be responsible for all work detailed in this Request for Proposal (RFP) or subsequent amendments. Beaufort County Schools reserves the right to select a firm which it deems to offer the best overall package, including information regarding the contractor's ability to meet the required schedule. Past performance on other similar projects will be a consideration in the selection of the chosen contractor. Beaufort County Schools reserves the right to reject any and all bids.

**Vendor Name and Address**

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**Date:** \_\_\_\_\_

**Project #1 BES -Carpet Base Bid:** \_\_\_\_\_ **Material Cost**

**Carpet Base Bid:** \_\_\_\_\_ **Labor Cost**

**NC Sale Tax:** \_\_\_\_\_

**Grand Total:** \_\_\_\_\_

**Tile Base bid:** \_\_\_\_\_ **Material Cost**

**Tile Base bid:** \_\_\_\_\_ **Labor Cost**

**NC Sale Tax:** \_\_\_\_\_

**Grand Total:** \_\_\_\_\_

**Project #2 CPS -Carpet Base Bid: \_\_\_\_\_ Material Cost**

**Carpet Base Bid: \_\_\_\_\_ Labor Cost**

**NC Sale Tax: \_\_\_\_\_**

**Grand Total: \_\_\_\_\_**

**Tile Base bid: \_\_\_\_\_ Material Cost**

**Tile Base bid: \_\_\_\_\_ Labor Cost**

**NC Sale Tax: \_\_\_\_\_**

**Grand Total: \_\_\_\_\_**

**Project #3 JSS -Carpet Base Bid: \_\_\_\_\_ Material Cost**

**Carpet Base Bid: \_\_\_\_\_ Labor Cost**

**NC Sale Tax: \_\_\_\_\_**

**Grand Total: \_\_\_\_\_**

**Tile Base bid: \_\_\_\_\_ Material Cost**

**Tile Base bid: \_\_\_\_\_ Labor Cost**

**NC Sale Tax: \_\_\_\_\_**

**Grand Total: \_\_\_\_\_**

**Project #4 SHS -Carpet Base Bid: \_\_\_\_\_ Material Cost**

**Carpet Base Bid: \_\_\_\_\_ Labor Cost**

**NC Sale Tax: \_\_\_\_\_**

**Grand Total: \_\_\_\_\_**

**Tile Base bid: \_\_\_\_\_ Material Cost**

**Tile Base bid: \_\_\_\_\_ Labor Cost**

**NC Sale Tax: \_\_\_\_\_**

**Grand Total: \_\_\_\_\_**

**Grand Total for all work Including NC Taxes: \_\_\_\_\_**

**Title: \_\_\_\_\_**

**Printed Name: \_\_\_\_\_**

**Signature: \_\_\_\_\_**

Sealed bids must be received by **12:00 p.m. On March 31, 2022**, By email or regular mail to the following address.

**Lisa Duke @ [Lduke@beaufort.k12.nc.us](mailto:Lduke@beaufort.k12.nc.us)**

Please note the bid number on the email, bid sheet and envelope.

Submit to:

Beaufort County Schools  
Attention: Lisa Duke  
321 Smaw Road  
Washington, NC 27889

**Addresses to each school:**

Bath Elementary School  
110 S. King Street  
Bath, NC 27808

Chocowinity Primary School  
606 Gray Road  
Chocowinity, NC 27817

John Small Elementary School  
4103 North Market Street Ext.  
Washington, NC 27889

Southside High School  
5700 US HWY 33 East  
Chocowinity, NC 27817

[www.beaufort.k12.nc.us](http://www.beaufort.k12.nc.us)